

ARCH SUPPLIES

10 carolina street san francisco, ca 94103 phone (415) 433-2724 info@archsupplies.com

charge account application

date	date business established
firm name	email address
delivery address	website
zip	number of people in sf office
billing address	name/s of principal/s
zip	name of bookkeeper
phone	fax
person/s authorized to charge	

purchase order required? yes no job number required? yes no
do you use a resale # for ordering supplies? # _____

description of your business

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> advertising | <input type="checkbox"/> graphic design | <input type="checkbox"/> lighting design | <input type="checkbox"/> telecommunications |
| <input type="checkbox"/> architecture | <input type="checkbox"/> hospitality/retail | <input type="checkbox"/> model making | <input type="checkbox"/> website design |
| <input type="checkbox"/> display/styling | <input type="checkbox"/> industrial design | <input type="checkbox"/> mulitmedia | <input type="checkbox"/> other _____ |
| <input type="checkbox"/> engineering | <input type="checkbox"/> illustration | <input type="checkbox"/> photography | _____ |
| <input type="checkbox"/> exhibit design | <input type="checkbox"/> interiors | <input type="checkbox"/> printing | _____ |
| <input type="checkbox"/> furniture design | <input type="checkbox"/> landscape architecture | <input type="checkbox"/> publishing | |

we would like to know

is there any supply you have had trouble finding? _____

is there any supply you would like us to stock that we don't currently have? _____

will you be using our 3 hour delivery service? _____

what made you think of opening an account with us at this time?

- | | |
|--|---|
| <input type="checkbox"/> have shopped at arch once or twice before | <input type="checkbox"/> found you on google / yelp |
| <input type="checkbox"/> have been shopping at arch for years | <input type="checkbox"/> a friend/colleague suggested i might want to purchase from you |
| <input type="checkbox"/> used to order from you when i worked for... _____ | <input type="checkbox"/> other _____ |

credit reference — please provide two references, preferably local, or send us a credit reference sheet. if you have an account with any of the following, please check it. if not please list two local vendors we can call as a reference.

- | | | | |
|---|--|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> xpedex paper | <input type="checkbox"/> copy mat | <input type="checkbox"/> waldeck's | <input type="checkbox"/> other _____ |
| <input type="checkbox"/> aspen graphics | <input type="checkbox"/> copy service | <input type="checkbox"/> other _____ | phone _____ |
| <input type="checkbox"/> bps | <input type="checkbox"/> ford graphics | phone _____ | fax _____ |
| <input type="checkbox"/> silver bullet | <input type="checkbox"/> patrick & co | fax _____ | _____ |

before you complete this application, we would like to point out that because arch is a small, service oriented discount store (all supplies and tools sold at 10%-40% below list price), we cannot carry your charges beyond 30 days. your account with arch is a charge account, not a credit account. we expect payment in full upon receipt of each monthly statement so that you start each month with a clean slate. in the event that you are unable to make full payment upon receipt of your monthly statement, you can save yourself credit problems by charging the balance on your business or personal credit card.

i/we agree to abide by the terms of this charge account as stated above.
signatures of principal/s